

THE COLNE

COMMUNITY SCHOOL & COLLEGE

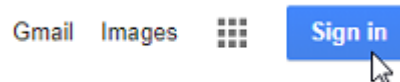
Accessing your Google account from your home computer

You can log into your Google account on any device with internet connectivity, giving you access to your Gmail, Google Drive and Google Classrooms anywhere in the world.

1. On your home computer, load your browser
2. Navigate to www.google.com



3. Click on 'Sign in' at the top of the screen



4. Enter your school email address. E.G. ccs22smithj@colne.school and click on 'next'
5. Enter your school username and login password into the Sigma login box and click on 'sign in'

SIGMA TRUST

Sign in with your organizational account

CCS22SmithJ

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Sign in

6. Once signed in, you can access the Google Apps by clicking on the 9 dots in the top right corner.



Known Issues

A home computer may already be signed into a personal Google account. You can add multiple Google accounts to a browser:

1. Click on the account icon in the top right corner
2. Click on 'Add another account' and sign in with your credentials.

We recommend that you create a secondary profile if prompted or use incognito mode.

